

ADVERTISEMENT

1. Application are invited from eligible Indian nationals for following posts.

Ser No	Name of Post	No of Vacancies #	Category				Scale of Pay	Age Limit	Essential Qualification
			Gen	OBC	SC	ST			
(a)	Cook	Four#	03 ✓	01 ✓	-	-	5200-20200/- Grade Pay Rs 1900/-	18-25 Years	1. Matriculation or equivalent. 2. Must have knowledge of Indian Cooking and proficiency in trade.
(b)	Mess Waiter	Two#	-	01 ✓	01 ✓	-	5200-20200/- Grade Pay Rs 1800/-	18-25 Years	Matriculation or equivalent from recognised Board.
(c)	MTS (Watchman)	Two#	-	01 ✓	01 ✓	-	5200-20200/- Grade Pay Rs 1800/-	18-25 Years	Matriculation or equivalent from recognised Board.
(d)	MTS (Safaiwala)	Four#	03 ✓	01 ✓	-	-	5200-20200/- Grade Pay Rs 1800/-	18-25 Years	Matriculation or equivalent from recognised Board.

Note : # Number of vacancies are likely change

2. **Age limit and relaxation:-** The prescribed age limit for the above post is between 18-25 yrs as on closing date of receipt of application. Necessary age relaxation as per existing Government Order for SC/ST/OBC, Ex-serviceman is applicable.
3. **Place of Posting:-** The posts are presently located at Jammu, Ramban/Banihal and Srinagar. However all the posts carry All India Service liability & selected individuals are liable to be posted anywhere in India.
4. **Screening of the applications.** In case, the large number of application is received, the department reserves the right to screen applications on basis of percentage of marks obtained in exam of essential qualification so as to reduce the applicants called for written test/trade test. Merely fulfilling the basic criteria does not entitle an individual to be called for written test. Candidates would be intimated separately for appearing in examination. Only candidates who are intimated are required to appear for exam.
5. **Documents required to accompany the Applications:-** Photocopies of following documents self attested should accompany the application forms:-

- (i) Matriculation/10th. Pass Certificate.
- (ii) Birth Certificate.
- (iii) Caste Certificate (Wherever applicable).
- (iv) Educational Qualification Certificate.
- (v) Two self addressed envelopes affixed Rs 5/- postal stamp.

- (vi) Two latest passport size photographs.
- (vi) NOC from present employer (if the applicant is already a Government Servant) Candidates must carry the Originals of all the above documents while appearing for examination for verification.
6. **Scheme of examination:** A written test will be held which will have questions of the level of Class 10th. Candidates appearing for written test would also be subjected to Practical examination wherever applicable.
7. **Last date for receipt of applications:** The last date for the receipt of Application would be 21 days from publication of the advertisement in Employment News. Applications received after due date will not be entertained.
8. **Submission of applications:-** Applications completed in all respects as per the Performa attached and accompanied by requisite documents as stated above should reach **Commandant, 216 Transit Camp, PIN-919216, c/o 56 APO(Srinagar)** on or before 21 days of the date of publication of the advertisement in the Employment News.
9. **Place of written Test and Practical.** The written test and practical test would be held at **216 Transit Camp, PIN-919216, c/o 56 APO(Srinagar)**. Candidates should come prepared to stay for two-three days for completion of the recruitment process. Candidates have to make their own arrangements for boarding/lodging during the period of stay. No TA/DA would be paid to Candidates called for examination.
10. **Call letter for examination:** Shortlisted candidates would be intimated the date, time, and venue for conduct of written examination, practical test. Only candidates who receive call letters are required to appear for the examination alongwith the call letters received. The Department is not responsible for any postal delay that may occur.
11. **Sample Format.** A sample format of application and admit card is attached as Annexure-I & Annexure-II respectively. Applications which are incomplete in any respect not accompanied by requisite documents are liable to be summarily rejected. No correspondence in this regard would be entertained by the Department.
12. **General conditions:-**
- (a) Appointments are initially on a temporary basis.
 - (b) Department reserves the right to postpone/cancel /suspend/terminate the entire recruitment process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
 - (c) No extra weightage will be given for additional/extra/higher qualification.
 - (d) Merely fulfilling the basic criteria does not entitle an individual to be called for written test.

APPLICATION FORMAT

ANNEXURE I

Paste the
current pass
port size colour
photograph
taken after
30 Nov 16

1. Post applied for _____
2. Name(in block letters): _____
3. Father Name : _____ Mother's Name _____
4. Date of Birth : _____
5. Age as on(closing date of Application): _____ Yrs _____ Months _____ days
6. Educational Qualifications: _____
7. Category (UR/OBC/SC/ST/ESM): _____

8. (a) Correspondence Address:-

House No _____ Vill _____

PO _____ Teh _____

Dist _____ State _____

PIN _____ Contact No _____

(b) Permanent Address:-

House No _____ Vill _____

PO _____ Teh _____

Dist _____ State _____

PIN _____ Contact No _____

9. I hereby certify that:-

- (a) I am not involved in any criminal case and no proceedings Criminal/Civil are pending/contemplated against me in any court of law.
- (b) The above particulars are true and correct to the best of my knowledge and belief. If any particulars is found to be incorrect and false at any stage my selection/appointment/services are liable to be terminated without notice.

Date : _____

Place:

(Signature of Applicant)

**ADMIT CARD FOR THE POST OF MESS WAITER/COOK/MTS(WATCHMAN)
AT 216 TRANSIT CAMP, SRINAGAR**

1. Index No _____
2. Date and Time of Written Test /Trade Test
Date _____ Time _____
3. Location _____
(Serial No 1 to 3 not to be filled by the candidate)
4. Name of the candidate: _____
5. Father's Name: _____
6. Date of Birth : _____
7. Educational Qualification: _____
8. Category(SC/ST/OBC/UR(General): _____
9. For which post applied _____
10. Residential Address: House No _____
Vill _____ PO _____
Teh _____ Dist _____
State _____ PIN _____ Contact No _____
11. Permanent Address House No _____
Vill _____ PO _____
Teh _____ Dist _____
State _____ PIN _____ Contact No _____

Paste the
current pass
port size
colour
photograph
taken after
30 Nov 16

Dated : _____

Signature of the candidate

NOTE : SUBMIT ADMIT CARD IN DUPLICATE

clav 10610/11/0007/1617